

STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION

Memorandum

**subject:** Position Opportunity:  
Environmental Compliance  
Specialist 1  
Bureau of Finance & Admin.  
Properties and Facilities  
**Date:** January 8, 2013

**to:** ALL CONCERNED

**from:** Vicki Arpin  
HR Administrator

**Open To:** Candidates on Exam List  
**Location:** Newington, CT  
**Hours:** 40 hours per week  
**Salary:** FS – 15: \$42,817.00 to \$58,936.00 annual  
**Closing Date:** January 23, 2013  
**Job Posting #:** 103629

**Eligibility Requirement:** Candidates must have applied for and passed the Environmental Compliance Specialist 1 examination and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**KNOWLEDGE, SKILL AND ABILITY:**

Knowledge of proper practices and systems in relation to assigned bureau; knowledge of methods used to collect and process samples; knowledge of appropriate regulations and policies relevant to assigned area; basic knowledge of techniques used to conduct environmental investigations and inspections; interpersonal skills; oral and written communication skills; ability to read and interpret statutes, regulations and policies; investigative ability; ability to recognize effects of various types of pollution.

**Preferred Knowledge:** A working knowledge of underground tank systems, fuel dispensing systems, and relevant federal and state regulations; Class A or Class B level operator certification is a plus.

**EXPERIENCE AND TRAINING:**

**General Experience:**

Two (2) years of experience in environmental compliance programs relevant to assigned bureau including inspections, investigations and/or enforcement activities.

**Substitution Allowed:**

An Associate's Degree in natural, chemical, biological or environmental sciences or engineering technology may be substituted for the entire General Experience.

**SPECIAL REQUIREMENT:**

Incumbents in this class may be required to travel.

**WORKING CONDITIONS:**

Incumbents in this class may be exposed to difficult and dangerous conditions including temperature extremes, heights and fumes.

**Application Instructions:** Please submit a cover letter, resume and State Application (CT-HR-12) by January 23, 2013 to:

DEPARTMENT OF TRANSPORTATION  
David Hartley  
Plant Facilities Engineer 2  
Bureau of Finance & Administration  
2800 Berlin Turnpike  
Newington, CT  
Email: David.Hartley@ct.gov  
Fax Number: 860-594-2255

**State employees must include their last two service ratings**

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion, and merit employment rules. Candidates may refer to the DAS website at [www.das.state.ct.us/HR/Jobspec/JobSearch.asp](http://www.das.state.ct.us/HR/Jobspec/JobSearch.asp) for job specification requirements. Application forms are available at: [http://www.das.state.ct.us/exam/default.asp#APPLICATION\\_FORMS](http://www.das.state.ct.us/exam/default.asp#APPLICATION_FORMS). Interviews may be limited to candidates whose experience and training most closely meet the requirements of this position. The candidate pool resulting from these interviews may be used to fill future Environmental Compliance Specialist 1 positions in the Bureau of Finance & Administration within twelve months.

**Candidates need to include all requested documents in order to be considered for the position.**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.